

## Ilsham C of E Academy



## PGL Osmington Bay

Residential visit  
30<sup>th</sup> October – 1<sup>st</sup> November 2019

This booklet has been produced to assist with our forthcoming residential visit.

Inside, you will find:

- Details about staffing for the visit
- Times and timings
- A kit list
- Other useful information

\* If you have any queries about the visit, please do not hesitate to ask Mr Shelling.



## LEARNING ACADEMY PARTNERSHIP (South West) 'Together we Empower Excellence'

### **Pre Registration and Medical Form**

The S0E3 form needs to be completed for every member of the party. It is important to give a complete picture of any medical condition. Information will be treated in the strictest confidence. Please return the form as soon as possible if you haven't done so already.

### **Arrival and Departure times**

Your child should arrive at school on Wednesday 30<sup>th</sup> October at 8.00am with a packed lunch, which they will eat once they have settled into their new surroundings. The coach will be leaving at 8.30am, so that we arrive at the centre at approximately 10.30 am.

We will be leaving the centre at approximately 1 o'clock on Friday 1<sup>st</sup> November. You will be able to collect your child from school at 3pm.

### **Staffing**

Mr Shelling, and one member of the support staff team, will be accompanying our group and will be staying at Osmington Bay all week.

Specialist instructors are used for all the activity sessions. These instructors hold the appropriate qualifications.

### **Meals**

All meals will be catered for. The times for meals are as follows:

Breakfast	8.00 am
Lunch	12.45 pm (approximately)
Evening meal	6.00 pm

Packed lunch will be provided on the day of departure. If your child has any specific requirements, please advise the Academy office. Please see a sample menu at the end of this booklet.

### **Communications**

We do not encourage phone calls from home as this often has an unsettling effect. One of our aims is for children to be independent during the residential period.

In an emergency, contact can be made via the School Office on 01803 292313. We have your contact numbers should we need to get hold of you.



## **NO MOBILE PHONES PLEASE.**

### **Medicines**

It will be necessary to provide details of medication on arrival. Medicines must be handed directly to the school office when you drop your child off.

Please do not hesitate to speak to a member of the office team if you wish to discuss your child's medication.

### **Sickness or Injury**

In the very unlikely event that an individual may require medical attention, they will be taken to the nearest medical centre in Torrington.

### **Responsibilities**

Children will be responsible for all their belongings. Please make sure that personal items are clearly labelled where possible.

Staff are responsible for administering medicines.

Children will be responsible for their behaviour around the centre and towards others to ensure that the visit is enjoyable for all.

Children will be responsible for their behaviour at bed time. Lights out is a strict rule. Both staff and children need sleep.

Children will be responsible for following the centre rules.

### **Rooms**

Children will be responsible for their rooms. Every child will have their own bunk bed. There are a range of dormitories where girls and boys will sleep separately. They will also need to bring a **sleeping bag or duvet and a pillow.**

### **Risk Assessments**

The Academy will complete the necessary risk assessments and Osmington Bay produces their own risk assessments for their activities which are available upon request.

### **Pocket Money**

Your child can bring a maximum of £5 to spend in the tuck shop, please hand in to their teacher in a sealed, named envelope.