

Admission to a Torbay school (in year)

Complete this form if you are applying to one of the following schools:

Ilsham C of E Academy

When you have completed it, return it directly to the school.

Please read these notes before completing the application form.

1. Please complete all sections on the application form. You will need to complete a separate form for each child.
2. If you are changing address you will need to send proof of residency e.g. a rental agreement or evidence of exchange of contracts. Applications will not be processed until this evidence is received.
3. If you are applying to transfer school within Torbay the school will let your child's current school know about your application. Please let them know if there are exceptional reasons why they should not do this.
4. If your child attended a school outside of the UK, please give as much detail as you can about their education. The school does not accept applications from children who are not citizens of the European Union or European Economic area countries until they have entered the UK. Evidence of nationality may be required.

Section 1 –about your child

Surname/Family name of child			
Forename(s) of child			
Nationality of child			
Date of Birth		Sex	
Current address of child			
Future address of child (if moving)			
Date of move to new address			
Does your child have a current Statement of Special Educational Need?			
Please give details of any additional needs your child has that will affect their ability to get to school or to study in school			
Is your child in the care of a local authority, adopted after being in care or subject to a Residence Order or Special Guardianship Order?			
If so, please give details			
Please give names of any siblings living at the same address		Date of birth	
		Date of birth	
		Date of birth	
Is your child currently receiving free school meals?			
Are any other agencies involved with your child? If so, please state and give details of support plans etc. that are in place			

Section 2 – about you

Your full name		Mr/Mrs/Ms/Miss/Dr	
Relationship to child			
Do you have parental responsibility for the child?	Yes/No <i>If you do not have parental responsibility, you cannot apply for a school place</i>		
Your address (if different from the child’s address)			
Your future address if moving (if different from the child’s address)			
Home phone no		Mobile No	
Work phone no		email	
Are you currently serving in UK armed forces and being posted to the area / a crown servant returning from overseas? If yes, please give details			

Section 3 – about your child’s current/last school

Name and address of current / last school	
School telephone number	
Reason for changing school	
Have you informed the school of your intention to transfer your child to a different school? If not, please state the reason	
For admissions into year 10 or 11, please list subjects being studied (and exam boards if possible):	
If your child is currently being home educated, please give details of last school attended and state here when the home education started	

Section 4 – Fair Access Protocol

Torbay operates a Fair Access Protocol. This recognises that certain groups of children may be disadvantaged when they seek admission to a school. The protocol attempts to improve access to education and lessen that disadvantage. Please tick any boxes that apply to your child:

A child from the criminal justice system or a Pupil Referral Unit who needs to be reintegrated into mainstream education	
A child who has been out of education for two months or more AND you have been actively seeking a school place for them throughout that time	
A child of a Gypsy, Roma, Traveller, refugee or asylum seeker	
A child who is homeless (including a child living in a refuge)	
A child with an unsupportive family background for whom a place has not been sought	
A child who is a carer	
A child with Special Educational Needs, a disability or a medical condition but without a Statement	
A child with a child protection plan in place	
A child who has been permanently excluded from their last maintained school and is ready for re-integration into an alternative school	
A child returning to school following a period of unsuccessful elective home education	
A child who has been educated for some time outside the UK in a system where language, culture or curriculum makes swift integration difficult	
Please give details	

Section 5 – Agreement/Declaration

I understand that by completing this form I am expressing a preference for this school but that it does not guarantee a place.

I enclose/attach proof of residency if I am moving to a new address

I confirm that all details given on this application are correct.

Signed _____ Date _____

Electronic submission of this form constitutes confirmation as above.

Information collected and processed by Learning Academy Partnership (South West) complies and is stored in accordance with the UK Data Protection Act, 1998. The information you provide on this form will be used to process your application for a school place. Learning Academy Partnership (South West) does not rent or sell your personal information to third parties. The only parties that this information may be disclosed to are other council departments, schools and other LAs. We may also need to disclose information if required to do so by law. In accordance with the Fraud Act 2006 should the information given be found to be fraudulent then the offer of a school place can be withdrawn. If you want further information about Data Protection, including details of the purposes for which data are processed, please look under the relevant section on the Torbay Council's web pages, or contact the Information Governance Team on 01803 207467. By signing and returning this form, or by submitting it electronically, you acknowledge that you have read, understand and agree to this data processing.