



Monday 20th July, 2020

Re:- Welcoming to our new Reception Class

Dear Parents,

As we come to the end of this academic year, we are now in a position to tell you about our current plans for inducting your child into their new Reception class.

We are very much looking forward to welcoming your child into our Ilsham family and below are details about how we will do this including dates, times and locations. We want to make your child's first day with us successful and happy so are having staggered times for when children will first come to school.

The first day back at school in the Autumn term will be Friday 4th September. What we are proposing to do is to have one group of children come into school on this day and then another group start on Monday 7th September. This slightly staggered approach for a few days is also taking into account that many children have not been in a nursery or childminder setting since March. Please see the table below for the full details.

Date and time	Group
Friday 4 th September – a.m	Group 1 only – 6 children
Friday 4 th September – p.m	Group 1 only – 6 other children
Monday 7 th September – a.m	Group 2 only – 6 children
Monday 7 th September – p.m	Group 2 only – 5 other children
Tuesday 8 th September – a.m 9 – 11.30 am	Group 1 only – all children
Tuesday 8 th September – p.m 12.30 – 3pm	Group 2 – all children
Wednesday 9 th September 9.00am – 1.00pm	All children in and staying for lunch
Thursday 10 th September onwards	All children in full time

As with every new intake of children, we can of course be completely flexible and responsive to what your child is showing they need in their first few days of schooling.

Before this Thursday, Mrs Smith or Mrs Pook, your child's teachers, will telephone you to let you know which group your child is in and the time and day they first need to arrive at school.



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Some other information to help you on your first day with us.

1. Where should I drop off and collect my child each day?

On arrival at school at the start and end of the day, social distancing is still an expectation and is something that we all need to do to keep our children and ourselves safe. To support this, there will be a specific gate and time for each class to come into and leave school and in some locations, there will be a one way system.

At the start and end of the day, the children will be met at one of the school gates by a member of the Leadership Team and their class teachers will be on hand to welcome the children too. Unfortunately, we are encouraging as many children as possible to come into school without their parents due to social distancing measures in place but acknowledge that some of our newest children will find this incredibly difficult on their first day. With this in mind, there is a small area of the outdoor provision where parents will be able to wait for a short time until their child settles.

If dropping your child at the lane gate; (Reception and Year 1 only)

- Please observe the one-way system on the lane and walk down the lane from the church towards the school gate. You will see markers on the railings for you to stand safely at 2m apart and wait for the gates to open.



In order for our system to work and for us to keep everyone safe, it is important that you follow these simple guidelines.

- On dropping your child off at the gate, please walk down the lane towards the shops and do not go back up the lane. This may add a couple of minutes to your time but this will help us to keep everyone 2m apart.



2. How do I make contact with the school office?

Please continue to use the usual lines of communication to do this. You can telephone in, use the MyED app, or email in on ilsham@lapsw.org

3. Will Breakfast Club, After School Club and extra-curricular clubs run?

Breakfast club - **Yes.**

All places must be booked with 24 hours' notice and parents must book for the full week. We cannot have (as we have done in the past) allowed parents just to book the club on an ad hoc basis. The Qube will be used just as before



After School Club at Ilsham - No.

This after school provision that used to run from 3 - 3.30pm for a small charge will not be running again at the school. All children will need to be collected promptly as stated on the information in number 5.

After School Club at Warberry until 6pm - Yes.

Children at Ilsham will still be able to use this facility and will be transported from Ilsham to Warberry by a member of staff from the Warberry After School Club. Parents will need to book direct with Mrs Brooks at Warberry C of E Academy.

Extra-curricular clubs - No.

At this time unfortunately, it is not feasible to run our usual after school sporting and art clubs etc. We will review this half termly.

4. What will my child need to bring into school each day?

Only bring into school what is required for the day

- Lunchboxes (when they stay for lunch only)
- Water bottle (must be water and not juice)
- Ilsham school book bags – ask at the office for details
- Full school uniform (summer uniform if you have one)
- The government has asked that parents apply usual rules to clothing and we would ask that they come to school in clean school uniform every day.

5. How will lunchtime work?

All children will be able to order a school meal as normal. We ask that all other children bring a packed lunch to school. Please also send in a water bottle with just water in. The children will eat in their classrooms initially and not in the dining hall.

Also sent out with this letter, is the risk assessment ready for opening in September. If you have any questions about it, please email into the school office.

And finally, we cannot wait for your child to join us and complete the Ilsham family once more. The Ilsham Team wish you and your family a wonderful summer break and we will see you all from **Friday 4th September.**

Best wishes,

A handwritten signature in black ink that reads 'D.A. Ryan'.

Dawn Ryan (Head of Academy)