

## No 1 Multi Academy Trust for disadvantaged pupils' outcomes

DFE PERFORMANCE TABLES 2019 AND NO 3 IN 2018

## Top 10 National Pupil Progress

DFE PERFORMANCE TABLES 2018 AND 2019



23<sup>th</sup> February 2021

Dear Parents

### Parent Consultations – Reception class

We are writing to invite you to make an appointment for your child's parent consultation meeting. These meetings take place every term and are an opportunity to celebrate your child's learning and identify where the next steps in their learning are. This enables us to work in partnership with you in order to ensure your child achieves the best possible outcomes.

In view of Covid 19, to keep everybody safe, we will be holding the Parent Consultations virtually. Further details will be provided in due course on how you will be able to access the remote session. These sessions will be for 10 minutes and you will be able to book a convenient time slot via our online booking system.

Please note that the appointments on Mondays, 15<sup>th</sup> & 22<sup>nd</sup> March will be with Mrs Smith and the appointments on Wednesdays, 17<sup>th</sup> & 24<sup>th</sup> March will be with Mrs Pook.

Please follow these simple steps to book your slot.

1. Click the link that you receive through text message and/or email taking you into a webpage. (You will need internet access to use this). If you have more than one child in school, you will receive a link for each child and will need book their appointments separately.
2. Next you will see a page requesting your child's first name, so please enter this now.
3. Once you have entered your child's name, you will be taken to a page that you can use to book your slot. This page will show you the teachers that you need to book in with and also the class that they teach.
4. Next, please click 'book slot' to be shown a list of available times and now select the time that is suitable for you. This will now give you the option to add any notes that you might want to discuss with the teacher.



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# TOGETHER WE EMPOWER EXCELLENCE



5. After you have entered your notes, please click 'book this slot' to confirm your parents consultation.

The booking system will be made live at 11.30am on Thursday, 25<sup>th</sup> February and you will receive the link you need by text and/or email. Make sure you book your remote parents consultation session quickly to ensure you get the best time for you; slots are available on a first come first served basis. If you are unable to access the on line system, you can still book a slot via the Academy office, telephone number 01803 292313.

If you have any problems with the system, or any questions, please do not hesitate to contact Mrs Yeo or Miss Lea in the office, who will be able to help you.

Yours sincerely

A handwritten signature in black ink that reads 'S.A. Ryan'.

Miss D Ryan  
Head of Academy