

26<sup>th</sup> September 2023

Dear Parents/Guardians

### Parent Consultations

We are writing to invite you to make an appointment for your child's parent consultation meeting. These meetings take place every term and are an opportunity to celebrate your child's learning and identify where the next steps in their learning are. This enables us to work in partnership with you in order to ensure your child achieves the best possible outcomes.

Parent Consultations will run from 3.10pm at 10 minute intervals on the following dates and will be held in the Qube:

The Monkey Puzzles: Tuesday, 10<sup>th</sup> and Thursday, 12<sup>th</sup> October 2023

The Willows, The Rowans, The Beeches, The Maples, The Hollies and The Oaks:  
Monday, 16<sup>th</sup> October and Thursday, 19<sup>th</sup> October.

The appointments for the Beeches class on Monday, 16<sup>th</sup> October will be held with Miss Rowe-Jones and the appointments on Thursday, 19<sup>th</sup> October will be held with Mrs Pethick.

You can book your own meeting slot through the Bromcom booking system. Please follow these simple steps to book your slot.

1. Sign into your child's My Child at School account on Bromcom.
2. Select the Parents Evening option from the Menu Bar
3. Select the day/teacher you require.
4. Click on the required time.
5. Click on the book option and that appointment will be booked.



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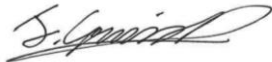


## FLOURISHING FUTURES

The booking system will be made live at 12 o'clock on Thursday, 28<sup>th</sup> September. Make sure you book your parents evening quickly to ensure you get the best time for you; slots are available on a first come first served basis. If you are unable to access the on line system, you can still book a slot at the Academy office.

Please find attached a copy of the relevant pages from the Parent Guide for your information however if you have any problems with the system, or any questions, please do not hesitate to contact Mrs Yeo or Miss Lea in the office, who will be able to help you.

Yours sincerely



Mr J Grinsill  
Head Teacher